



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		H.L.M.GIRLS COLLEGE
Name of the head of the Institution		Dr. Ekta Bhardwaj
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01202807474
Mobile no.		9871199828
Registered Email		hlmcollege@gmail.com
Alternate Email		hlmcollege@gmail.com
Address		502, 14th Km. Stone, NH-24, Delhi-Hapur Road, Jindal Nagar, Hapur Uttar Pradesh 201015
City/Town		Hapur
State/UT		Uttar pradesh
Pincode		201015

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Mr. Pradeep Kumar			
Phone no/Alternate Phone no.		01202807474			
Mobile no.		9810117373			
Registered Email		hlmcollege@gmail.com			
Alternate Email		hlmcollege@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.hlmgirls.org.in/NAAC/HLM%20GIRLS%20COLLEGE%20AQAR%202018-19.pdf">http://www.hlmgirls.org.in/NAAC/HLM%20GIRLS%20COLLEGE%20AQAR%202018-19.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.hlmgirls.org.in/NAAC/academic%20calender%202019-20.pdf">http://www.hlmgirls.org.in/NAAC/academic%20calender%202019-20.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.37	2011	16-Sep-2011	15-Sep-2016
<b>6. Date of Establishment of IQAC</b>			15-Jul-2010		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Student Welfare activity		29-Jul-2019		60	

	01	
Decisions for EDP on Table etiquettes.	19-Aug-2019 01	62
Faculty development program on stress management	28-Sep-2019 01	63
Mentor-Mentee Program	25-Oct-2019 01	69

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Academic Calendar for the session was more holistic in approach and it's successful implementation was monitored by IQAC.

Many activities were organised by IQAC under Corporate Outreach Programs initiated to bridge the skill gap.

Institutional Social Responsibility activities were given due importance.

Academic autonomy was ensured through systematic check points.

More Faculty Development Programs, workshops and seminars were organised for ensuring quality in higher education and creating awareness to bridge the gap between traditional pedagogy and 21st century learner.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1. Academic Calendar (Holistically designed)	The Academic Calendar for the session 201920 was more elaborate and was successfully executed.
2. Corporate Outreach programs initiated to bridge the skill gap.	Many activities were organised during the session, Detail report in annexure.....
3. Institutional Social Responsibility activities were given due importance.	Many activities were organised during the session, Detail report in annexure.....
4. Academic autonomy was ensured through systematic check points	All courses follow a lecture plan and all teachers prepare a course- file for their respective subjects.
5. Faculty Development Programs were organised to ensure the continuous learning for teachers.	Three faculty development programs were organised during the session.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	29-Jul-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

14-Feb-2019

<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Modules currently operational (500 words) ERP System developed every students online monthly salary slips sent to the faculty. Students internal assessment system to maintain attendance data class test and internal assessment, Remedial classes for the up gradation o students. Also pre university examination system to prepare them for final examinations by university. Academic Calendar to inform the academic and cultural events of the college Carrier guidance and placement cell is also active for the benefit of the students.

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To achieve excellence in teacher Education To impart latest knowledge to teacher education to the students. To provide a sound background in theory and practice of teacher training. To impart education to the disadvantaged children living in nearby areas. To provide equal opportunities of learning to all irrespective of caste, creed, sex, social-economic status. To the make efforts for the all round development of the personality of the students. To create awareness and understanding among students and teachers regarding social needs of the community as well as of the country and prepare them for fulfilling such needs. To make the students aware of ecological balance in the nature. To create awareness among students about current environment position and its consequences. To impart quality and value based education. To enable the students to gain fruitful employment. To prepare teacher and teacher educators as per the global trends and demands. The Institute follows rules and regulations prescribed by CCS University, Meerut to which it is affiliated. As an affiliated self financed Institute, the Institute plays vital role in curricular development process and sends its suggestions to the University for modifications and up gradation of syllabus of B.Ed. course from time to time. For this purpose, the principal of the Institute holds a series of meeting with the faculty members, seek their suggestions, and sends the suggestions to the University for curricular Development and its revision. Consequent upon these suggestions, CCS University has drafted the revised syllabus of B.Ed. course. The objectives of the Institute are translated into the academic programmes, academic activities of the Institute by using innovative ideas of the faculty members. As inclusion of ICT and Environmental Education are the growing demands of the globe in general and our Nation in particular so both these are the thrust areas of the institute. The students are motivated to give their emphasis on research in these areas. The teachers of this Institute are also actively engaged in research work in these broad areas.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<b>No file uploaded.</b>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>		

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>Personality Development Program</b>	<b>22/01/2020</b>	<b>24</b>
<b>No file uploaded.</b>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>BEd</b>	<b>Teaching Practice</b>	<b>200</b>
<b>BEd</b>	<b>Internship</b>	<b>175</b>
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<b>Feedback from students is obtained in a prescribed Performs on the curriculum, teaching-learning-evaluation, teachers, facilities, support services and</b>

overall learner centrist issues. During the meeting Alumni Association the Principal of the institute chairs the session. He gets the feedback from the Alumni. Since they are one of the stakeholders they provide proper feedback and practical suggestions for revision of the curriculum Feedback relating to the curriculum from all these sources are collected and intimated to the management. The committee reviews the feedback and suggestions to identify the area for improvement. These areas and suggestions are sent to the University and NCTE for favorable consideration and actions. Feedback is taken on regular basis regarding the overall facilities such a computer lab, mess, canteen, well known hygiene and cleanliness. The actions to issues of urgent on the spot nature are addressed by using the authority straight way. The alternative issues which require management approval are addressed to the Honorable Chairman. Regarding faculty feedback the academic behavior feedback from the student are analysed and the essential corrective measures recommended to faculty members. The alumni of the college whove moved to higher education or in govt sector give a feedback on how their years in the institution helped them to perform of their places of work/study.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	200	175
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	200	Nil	15	Nil	13

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	2	2	2	1	1
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are supported through remedial coaching classes and mentoring. Final year students are provided with mentoring from passed out students/Alumni to help them analyse job profiles and career options after completion of their graduation. Visiting and Guest lecturers also mentor students regarding overall development and further educational courses after graduation. Alumni committee is established to bridge the gap between current batch students and pass out for employ ability skills enhancement required in industry. Students are encouraged to

participate in various Seminars, Workshops Symposiums. Subject wise special remedial classes are provided for slow learners. The mentors extends various support to students, such as- Grievance Redressal Cell has been set up for listening and execution? • complaints of students. Placement cell has been set up to provide placement services related? • information to B.Ed. Students. Co-curricular and cultural events are organized.? • Workshops are conducted for B.Ed. students.? • Classes, mock test, debates, group discussions, proficiency and personality development workshops. The Mentors are appointed to meet the needs of the slow learners. They? • Provide them personal, academic and social counseling. The mentors help the students, particularly slow learners to develop? • Their personality and move ahead. Class Coordinator is appointed for every class to take special care, to monitor, guide, and help the slow learners improve. On the other side, the institute also identifies, the advance learners, and work on them as per the Requirements. Co-curricular or extra co-curricular activities encourage participative learning approach. Advance learners are also encouraged to take up internships. The various activities like management fest, quiz, debates, seminars, exhibitions, colloquium etc., are conducted for advanced learners to motivate them and help them excel in all the fields.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
200	15	1:13

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	15	Nil	Nil	2

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Education	year	30/06/2020	12/12/2020
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous assessment evaluation of the students is done through One preuniversity examination. Two assignments in each subject. University examinations. ? In the beginning of each session, the total contents of each paper are divided into three terms: September to December, January to March and April to June. ? In each term, certain numbers of units are covered. Each teacher educator conducts a unit test in her class in order to facilitate learning and to get the feedback from students about teaching and learning. ? In the middle of the session, house tests are conducted in which more than 75 of syllabus in each subject is covered for the purpose of examination. ? It helps to ensure quality of teaching and understanding of student 'teachers. Wherever, there is a gap/shortcoming, timely remedial measures are adopted. ?



Students are assessed through regular sessional tests and annual examination. The affiliating University has introduced the unit based curriculum. The candidates are required to answer questions from each unit. The candidates are free to apply for re-evaluation if they so desire. ? As the College is affiliated to C.C.S. University, the educational and examination reforms done by University are taken care from time to time. The institute prepares the students for University examinations, first of all by the completion of syllabus and then fifteen days time is given for revision before they appear for University examination. Whenever there are internal exams, house test, the answer scripts are shown to the students after evaluation. ? There is an internal assessment component of 20 marks which is prescribed by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the academic calendar prepared according to the calendar provided by affiliating university every year prepare the academic calendar for smooth functioning. This ensures that the curriculum is enriched through related activities like seminar, Guest Lecture, Work Shop and othe culture activates. For the academic session academic calendar was prepare and followed for conduct of examination and other activates. The academic calendar displayed on the institute website as to ensure proper execution. The institute prepare over on academic calendar for various programmed as beginning of the academic session, Unit test schedule, annual Cultural fest, Vacation schedule, Educational Tour, Practice Teaching schedule etc

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.hlmgirls.org.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Education	BEd	Education	139	139	100
No file uploaded.					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.hlmgirls.org.in/NAAC/SSS.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	1	Null
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author	publication	citations excluding self citation	affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	2	2
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Anti Child Marriage Awareness Program	By Local Agencies	12	67
Beti Bachao Beti Padhao	by College Side	13	81
Scout and Guide Program	Bharat Scout and Guide	13	138
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Environment Awareness	From College Side	Rally at Local Level	12	115
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching Practice	Teaching Practice	Local Schools	18/11/2019	07/12/2019	200
Internship	Internship	Local Schools	02/12/2019	30/03/2020	138
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12	12.35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Null	Null	Null	2024

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	8307	845700	100	20000	8407	865700
Reference Books	865	84750	20	4000	885	88750
Journals	7	3000	Null	Null	7	3000
Others(s pecify)	4	2880	2	720	6	3600
Others(s pecify)	5	4800	2	960	7	5760
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	9	1	9	0	1	4	0	50	0
Added	16	0	16	0	0	4	0	50	0
<b>Total</b>	<b>25</b>	<b>1</b>	<b>25</b>	<b>0</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>100</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Null	125902	50000	350000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committees. of the college. To maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college:-

- There is Stock Maintenance Committee in every department, who maintains the stock register by physically verifying the items round the year. •Department wise annual stock verification is done by concerned Head of the Department.
- Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convener. •Overall development of campus is done by Campus Discipline and Cleanliness Committee of the college. •Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute Fourth Class Employees. •College campus maintenance is monitored through regular inspection. •Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. •Regular maintenance of the water cooler and water purifier is done by outsourcing agent. •The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<http://www.himgirls.org.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Scholarship from Samajkalyan Deptt. Hapur	138	Nil
b) International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Success after success training program	20/09/2019	138	Bu Sandeep Wadhera Motivation Speaker

No file uploaded.

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2019	CARRIER COUNSELING	7	7	7	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	16

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.ED.	EDUCATION	LOCAL	M.ED.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
BADMINTON, KHO KHO, CAROM BOARD	COLLEGE LEVEL	18
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College believes that overall growth of students is possible only when we give student a platform to express themselves in their areas off interest other than academic front. We have cultural committee and sports committee for the development of the students. Students teachers actively participated in the different activities are further involved in the organization and sharing responsibility. Students are also given sports kit materials to boost up them. The college students are also divided into the groups for the debate and quiz activities and also for the encouragement to write up for magazines. Each student group is allow to display their creative writing and painting on the walls on monthly basis

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

55
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5.4.3 – Alumni contribution during the year (in Rupees) :

0
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5.4.4 – Meetings/activities organized by Alumni Association :

1
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**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal of the institution plays a dynamic role in governance and management of the curriculum, administration, allocation and utilization of the resources because of his twin qualities of head and heart. Principal monitors overall activities included in the curriculum of the institution like coverage of syllabus, attendance of students, participation and organization of inter and intra college competitions, discipline, time table etc. Principal has excellent liaison with the management, staff and students. He has efficient internal coordinating and monitoring mechanism. He frequently holds meetings of staff council and other committees for improvement of the institutional process. Principal is sensitized to modern managerial concepts such as strategic planning, team work, decision making and is well versed with the concept of ICT and total quality management. Principal allocates various resources to ensure its optimum use. Utilization of resources is monitored by obtaining feedback from the respective in-charge.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes
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**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Institution plans and deploys the new technology for effective and efficient transaction of teaching learning



process. Lesson delivered on Power Point Presentation for the students. Use of internet by the students and faculty. Use of LCD Projector, OHP by the faculty members for delivering lectures. Use of LCD Projector and OHP in extension lectures, seminars and workshops conducted in the college.

**Admission of Students**

The institute follows a fair and transparent process of admission the seats are filled through centralized counseling seat allocation is made on the basis of marks obtained by the candidates in entrance test or qualifying examination. The Candidates in entrance test or qualifying examination. The candidates attend the counseling and are offered seats in the Institute of their choice as per their merit. The merit of admission is considered only if the candidate has obtained at least 50 marks in graduation/Post graduation class and produce the detailed marks sheet for the same on his/her respective date of counseling. In case of Sc/ST candidates a relaxation of 5 is allowed in minimum eligibility condition.

**Library, ICT and Physical Infrastructure / Instrumentation**

Well equipped library with following facilities:- Text Books and Reference Books Journal/Periodicals, Magazines and Newspapers Computers Audio and Video Cassettes Internet Resource materials on digital media such as CDs

**Curriculum Development**

The Institute follows rules and regulations prescribed by CCS University, Meerut to which it is affiliated. As an affiliated self financed Institute, the Institute plays vital role in curricular development process and sends its suggestions to the University for modifications and up gradation of syllabus of B.Ed. course from time to time. For this purpose, the principal of the Institute holds a series of meeting with the faculty members, seek their suggestions, and sends the suggestions to the University for curricular Development and its revision. Consequent upon these suggestions, CCS University has drafted the revised syllabus of B.Ed. course. This revised syllabus after being passed by the Academic Council of CCS University, Meerut is likely to be implemented w.e.f. 2012.

<p><b>Examination and Evaluation</b></p>	<p>Students are assessed through regular sessional tests and annual examination. The affiliating University has introduced the unit based curriculum. The candidates are required to answer questions from each unit. The candidates are free to apply for reevaluation if they so desire. As the College is affiliated to C.C.S. University, the educational and examination reforms done by University are taken care from time to time. The institute prepares the students for University examinations, first of all by the completion of syllabus and then fifteen days time is given for revision before they appear for University examination. Whenever there are internal exams, house test, the answer scripts are shown to the students after evaluation. There is an internal assessment component of 20 marks which is prescribed by the University. The evaluation of internal marks is done by the subject teacher concerned. Whenever there is grievance, same is sorted out.</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p><b>Finance and Accounts</b></p>	<p>Institute has computerized its finance management System. Preparation of income expenditure statement balance sheet, fee collection, salary bill etc is computerized for which different software's are used.</p>
<p><b>Student Admission and Support</b></p>	<p>The institute follows a fair and transparent process of admission the seats are filled through centralized counseling seat allocation is made on the basis of marks obtained by the candidates in entrance test or qualifying examination. The Candidates in entrance test or qualifying examination. The candidates attend the counseling and are offered seats in the Institute of their choice as per their merit. The merit of admission is considered only if the candidate has obtained at least 50 marks in graduation/Post graduation class and produce the detailed marks sheet for the same on his/her respective date of counseling. In case of Sc/ST candidates a relaxation of 5 is allowed in minimum eligibility condition.</p>
<p><b>Planning and Development</b></p>	<p>Practice teaching schedule is</p>

prepared in consultation with the Principals of the schools. The school faculties are involved in planning about allocation of classes to pupil teachers and its smooth conduct thereof. Time table in charge of respective schools are actively involved in the process. Teaching practice schools are also invited to take the teaching aids for use in the schools according to their needs.

**Examination**

Students are assessed through regular sessional tests and annual examination. The affiliating University has introduced the unit based curriculum. The candidates are required to answer questions from each unit. The candidates are free to apply for reevaluation if they so desire. As the College is affiliated to C.C.S. University, the educational and examination reforms done by University are taken care from time to time. The institute prepares the students for University examinations, first of all by the completion of syllabus and then fifteen days time is given for revision before they appear for University examination. Whenever there are internal exams, house test, the answer scripts are shown to the students after evaluation. There is an internal assessment component of 20 marks which is prescribed by the University. The evaluation of internal marks is done by the subject teacher concerned. Whenever there is grievance, same is sorted out.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff			
<b>No Data Entered/Not Applicable !!!</b>					
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	15	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance Schemes, Best faculty award has been initiated comprising hefty cash prize.	Group Insurance Schemes, Best faculty award has been initiated comprising hefty cash prize.	Group Insurance Schemes, Best faculty award has been initiated comprising hefty cash prize.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The institute has appointed an auditor (CA) to audit the accounts. There are no objections on the outcome of last two audits.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCS University, Meerut	Yes	Principal
Administrative	Yes	CCS University,	Yes	Principal

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are cordially invited for Orientation Programme of their wards on their first Day of College every year. We conduct regular meetings and telephonic contact with the parents on monthly basis after attendance. Feedback from parents is given due consideration. Parents are always invited for Appreciation Ceremony of Meritorious Students on Annual Day.

## 6.5.3 – Development programmes for support staff (at least three)

Workshop on Making the Lesson Plans on Constructive Approach by Dr. P.K. Mishra, Head Dean CCS University, Meerut.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Awareness program on health and nutrition diet by Lecture delivered by Dr. Ritu Tyagi.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster Making Competition Women Empowerment	10/10/2019	10/10/2019	110	Nil
Debate on World Womens Day	10/03/2020	10/03/2020	95	Nil

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institute makes every effort to integrate cross cutting issues as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum. The Institute provides various means to educate or aware the students on Climate Change and Environmental Education. Institute has dedicated environmental society which is basically an ECO club of students that organizes

many events and aims at promoting and increasing environmental consciousness, awareness and responsibility amongst the Institute youth and the populace.

Every year a plantation drive is done in the campus having a special budget/sponsorship for the event. Dustbins are installed at various positions and cleanliness is maintained. Conscious efforts are made to switch off lights and fans when not in use, to save energy. The institute has installed solar panels for supplementing the need of power supply to the hostel. Cleanliness drive is organized to create awareness and motivation among students to keep the environment clean.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Rest Rooms	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	21/06/2019	Code of Professional Ethics is contained in UGC Regulation on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education. The CCS University Meerut adopted it in its meeting of the Executive Council. The University thereafter notified the Colleges and Departments. It is mandatory for the Permanent Faculty of the Higher Education Institutions to sign the Code to ensure a responsible pattern of code and demeanor expected of teachers by the community maintain

		<p>dignity of profession and facilitate continuous professional growth through their study and research.</p>
<p>College Prospectus</p>	<p>05/06/2019</p>	<p>The College Prospectus is a code of conduct for various stakeholders. It is published annually, a few months in advance of the Admission of the new students. It lays down the vision and mission of the College to educate, enable and empower young women and prescribes adherence to human values, such as, diversity integration programs, service and sensitivity towards community, awareness about heritage and history, environmental consciousness and values of citizenship. It prescribes Professional Ethics through insistence upon rules and The College Prospectus is a code of conduct for various stakeholders. It is published annually, a few months in advance of the Admission of the new students. It lays down the vision and mission of the College to educate, enable and empower young women and prescribes adherence to human values, such as, diversity integration programs, service and sensitivity towards community, awareness about heritage and history, environmental consciousness and values of citizenship. It prescribes Professional Ethics through insistence upon rules and The College Prospectus is a code of conduct for various stakeholders. It is published annually, a few months in advance of</p>

the Admission of the new students. It lays down the vision and mission of the College to educate, enable and empower young women and prescribes adherence to human values, such as, diversity integration programs, service and sensitivity towards community, awareness about heritage and history, environmental consciousness and values of citizenship. It prescribes Professional Ethics through insistence upon rules and regulations and ordinances that are necessary for maintaining the College Discipline and its Best Practices. This creates an environment conducive to work culture that is ethical and transparent and central to the working of the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Swachh Bharat Abhiyan -Poster Making Competition- Swachhta Pakhwada Cleanliness Drive Plantation Drive No Plastic Campus Green landscaping with trees and plants Students participate in campaigns like "Adopt a tree" Plantation Drive Awareness about deforestation Conserve native species of plants and trees. Education awareness program in the society, Awareness regarding the plantation, No Plastic Campus, Save Water, Promote paper less transaction.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Linkage of All Activities With Vision and Mission: All the activities of the institution are linked with the vision and mission. It has led to the growth of the college in the recent years in the field of infrastructural facilities, enhancement of teaching-learning process and image enhancement in the masses. The commitment of the Principal, faculty and staff has elicited cooperation from the alumni, parents, community and local bodies. Staff meetings are held at regular intervals to review whether the activities are being carried out in tune with vision and mission of the institution. Periodic review is one to ensure the same. Providing Excellent Growth Oriented Academic Environment for the Faculty: The members of faculty are provided conducive environment for the



growth of institution and their personal growth as well. All faculty members and non-teaching staff direct their efforts towards the improvement of the institution. This had led to sharing of knowledge, innovative practices and high degree of satisfaction level among members of the staff. Self motivation and initiation are the outcomes of this constructive environment. Active Support of Management in College Activities: Management of the college actively supports and strengthens the processes going on in the institution. They provide infrastructural facilities without any constraint and help in making the academic climate appropriate for learning and development. Support is provided readily with regard to faculty development, physical facilities and innovations in teaching. Immediate action is taken as and when required by the institution. Objectives of the Practice : The objectives/intended outcomes of this best practice are: To facilitate effective teaching learning process in all the courses. To accomplish holistic growth of students and enhance their learning experiences and outcomes. To ensure effective teaching learning, students are actively involved in the teaching learning process through student centred innovative pedagogies such as inquiry approach, constructive strategies, project learning, brainstorming sessions, ICT based learning and presentations. Monthly attendance of the students is intimated to the students and their parents. On the basis of low attendance, students are detained from appearing in examination (at the end of the semester). Each department submits an annual report on the activities comprising academic activities, research and extension activities. Innovations in teaching/learning, publications, staff and student achievements, extra and co- curricular activities are also highlighted in the report. Annual reports of various departments are consolidated at the Director's office, which further goes to the Governing Body. To ensure quality sustenance and enhancement, the Institute periodically conducts the performance audit of the departments(by Internal Quality Assurance Cell) which includes review of Teaching - learning methodologies, result analysis, research output, Faculty Development Programs attended/conducted and Extension activities, Cocurricular and extra-curricular activities conducted during the year.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.hlmgirls.org.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

H L M Girls College Jindal Nagar Hapur is a self-financing, quality conscious and trend setting Institute with focus on providing equal opportunities for development of human potentials for every segment of society including the differentiated one. The H L M Girls College Jindal Nagar Hapur is a venture of its own kind where academics and professionals have joined hands to aid and direct the agenda of education. The Institute, situated in the heart of Hapur is spread over about 2.17 acres of land and has best of Infrastructure and academic facilities with highly qualified and experienced staff and state of the art computer labs. The Institute has been established through the dedicated and selfless endeavours of educationists and social workers who are deeply concerned with the standards of education and are determined to upgrade the quality, content and direction of education. H L M Girls College Jindal Nagar Hapur has an Intellectual capital comprising of 16 faculty members dedicated to facilitate acquisition of conceptual understanding, skills and requisite behavioral qualities to groom students into tomorrow's Global Professionals. In terms of placement, H L M Girls College Jindal Nagar Hapur boasts of not only a steady stream of campus recruiters but we have also assurances for future tie-ups and recruitment opportunities for our students.

Provide the weblink of the institution

<http://www.hlmgirls.org.in>

## **8.Future Plans of Actions for Next Academic Year**

Continuing with the tradition of striving for excellence, the Academic Calendar would be prepared, as per the Academic Calendar of the Affiliating University with additional activity. This year, we plan to make the Academic Calendar more 'action-oriented', especially as per the needs of students. More extension lectures, will be scheduled, so as to bridge the gap between classroom teaching. Also, keeping in mind the high level of stress among youth, new activities would be planned for the mental well-being of the youth. More activities of Social Outreach would be organised like donation camps, blood donations, plantation drives, environment awareness events etc. Apart from increasing the activities in these regular areas, we at GDMIE plan to do the following additional things in the next academic session. Pre-Placement Activities: We are planning to conduct a large number of pre-placement activities for the final year students, so as to help them optimally utilise the benefits of placement opportunities. This is being initiated on basis of feedback received from various stakeholders. Alumni Registration: In this academic session, we also plan to expedite the process of registration for the alumni. Currently more than one three hundred alumni are regularly in touch with the institution, contributing towards making the institute a centre for excellence. Through registration, we would be able to unleash the huge potential of the alumni placements at respectable positions in different organisations globally. Course Management: To implement the curriculum in a more effective manner, it is planned to follow new formats for lesson plan and evaluation. These have already been circulated to faculty members. Also progression of each student will be tracked to cater to individual differences.